AMERICAN UNIVERSITY OF BEIRUT

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OFFICE OF THE REGISTRAR

June 29, 2026

Dear AUB Students,

Online Course Withdrawal for the summer term 2025-26 is available for undergraduate students from Tuesday, June 30, 2026, 9:00 am through Thursday, July 9, 2026, 3:00 pm, through AUBsis. You may drop down to zero credits.

This service is not available for Graduate, Part-Time, and Special Students, who will need to fill out an online petition in their respective faculty/school.

For withdrawal, follow the below steps:

Access your AUBsis registration platform:

1. Select registration
2. Select register for classes
3. Select term summer 2025-2026
4. Access Summary (right lower part of the screen)
5. Select Web Withdrawal from the drop-down menu next to the course you want to withdraw
6. Press submit

Please note that when you withdraw from a course, you will not be entitled to any refund. You may still view the courses on your schedule via AUBsis, yet the letter “W” will appear on your transcript.

If you encounter any difficulties or have questions, please do not hesitate to reach out to the Registration Team for assistance. Kindly include your ID number in any correspondence.

Thank you for your prompt attention to this matter.

Kind regards,

Office of the Registrar